

EDUCATIONAL SLEEPOVER PROGRAM **FRANK SLIDE INTERPRETIVE CENTRE**

Welcome to the Frank Slide Centre Educational Sleepover Program!
Sleep under the shadow of Turtle Mountain

Frank Slide Interpretive Centre's Sleepover Program allows groups to enjoy many activities and experiences in a two or three day visit. Completing your field trip to the Frank Slide Interpretive Centre in a single day isn't necessary when you have the opportunity to spend the night right here in the Centre.

Curriculum-based educational programs in social studies, geology and language arts are available for ECS to Grade 12. See the section on 'Education' on our website, or contact us for more information.

Call the Frank Slide Interpretive Centre at (403) 562-7388 to plan your visit. Alberta residents can call toll free by dialing the RITE line at 310-0000 and entering 403-562-7388 after the prompt.

Special Needs:

Please notify the Sleepover Coordinator if your group has any special needs or requirements (food allergies, disabilities, etc.). If dietary sensitivities or other medical needs are a concern, please notify us one (1) week prior to your arrival.

**FRANK SLIDE INTERPRETIVE CENTRE
SLEEPOVER CONFIRMATION OF BOOKING FORM**

| | |
|---------------------------|----------------------------------|
| Group Name: _____ | Date of booking: _____ |
| Address: _____ | Contact Person: _____ |
| _____ | Contact Phone: _____ |
| _____ | Contact Fax: _____ |
| _____ | Contact Email: _____ |
| Age/Grade: _____ | Date of Arrival: _____ |
| Number of Children: _____ | Estimated Time of Arrival: _____ |
| Number of Adults: _____ | Date of Departure: _____ |

Evening Program Components

Dinner Choice (approximately 6:00 pm)

- Lasagna
- Chicken

Program Components include:

- Guided trail walk (1.5 hours)
- On The Edge of Destruction (AV Show in our Theatre)
- Evening Activity (Train Game or Frank Slide Pictionary)
- Snack
- Movie in our Theatre (You must provide the movie)

Daytime Program Components

Breakfast (approximately 8:00 am) consists of:

- * Cold Cereal with milk
- * Toast and Jam
- * Fruit
- * Orange Juice

Program Choices

(Select 1-2. Each program approx. 1 hour in length)

- Hear That Whistle Blow
- Scoop
- Promises of Paradise
- Turtle Mountain Rocks
- The Next Big One?
- Miners Wanted

Lunch (order forms in this PDF) consists of:

- * Submarine Sandwich
- * Can of Pop
- * Dessert

Do any members of your group have special needs or requirements (eg. dietary concerns, allergies, restricted mobility, etc.?) Yes No

If Yes, please be very specific:

Do you wish to visit the Crowsnest Museum?

(Fee of \$3.00 **per student** applies)

- Yes No

Do you wish to visit the Bellevue Underground Mine Tour?

(Fee of \$3.00 **per person** applies or minimum \$150.00 off-season)

- Yes No

Important Notes:

- Groups are permitted to bring their belongings (travel bags and sleeping gear) into the Centre once the building is closed to the public. This is after 6:00 pm (July 1 - Labour Day) and after 5:00 pm for the remainder of the year.
- All personal belongings must be removed from the Centre prior to eating breakfast in the morning, in order for the Centre’s cleaning staff to clean up prior to opening to the public.
- Student supervision and discipline is the responsibility of the group leader. We require one (1) adult for every eight (8) children. Teachers and supervisors must remain with their group at all times. Please be sure parent supervisors are aware of their responsibilities as chaperones.
- Your group may have a scheduled time to shop in the Centre’s Gift Shop. A maximum of eight (8) children are permitted to shop at a time. Due to limited space, please assist us in enforcing this requirement.
- Program costs may be adjusted for additional programming or meal requests.
- Copies of the required registration forms and lunch order forms are enclosed (in this PDF) with instructions for their use.
- A confirmed itinerary will be sent to you once all program components are selected.
- The cost of the Sleepover Program is \$55.00 per child. Bus drivers and chaperones up to the 1:8 child:supervisor ratio are admitted free. Additional chaperones may participate in the Sleepover Program for \$35.00 per person.
- Minimum number of children participants is 15. Minimum charge of \$825.00 (15 x \$55.00).
- All groups are required to bring a cheque made payable to the Minister of Finance. Alternatively, groups may pay with VISA or MasterCard upon arrival.
- If your group will be visiting the Bellevue Underground Mine or the Crowsnest Museum, payment must be made directly to the respective organization.

We thank you for your interest and participation in the Frank Slide Centre’s Sleepover Program. For questions regarding your booking or itinerary, please contact the Bookings Coordinator at 403-562-7388. Alberta residents may reach the Frank Slide Centre toll free by dialing the RITE line at 310-0000 and entering 403-562-7388 at the prompt.

Signed

Signed

School/Group Primary Contact Person

Frank Slide Centre Sleepover Coordinator

Date: _____

Date: _____

PROGRAM AND ITINERARY

An orientation session for all children and adults in your group will provide an overview of your program schedule and the requirements of the Frank Slide Centre. The Sleepover Coordinator and Centre staff are responsible for program content and presentation. The group leader and chaperones are responsible for all group behaviour.

SAMPLE ITINERARY

Note: During summer hours (July 1 - Labour Day), your itinerary will be slightly different, as your arrival time will be 6:00 p.m.

DAY ONE:

| | |
|-----------------|---|
| 5:00 p.m. | Arrive at Frank Slide Interpretive Centre |
| 5:00-5:30 p.m. | Welcome and Orientation to Frank Slide Interpretive Centre |
| 5:30-6:30 p.m. | Supper in the recessed area |
| 6:30-7:00 p.m. | Watch "On the Edge of Destruction" in the theatre |
| 7:00-8:30 p.m. | "Frank Slide Survival Kit" guided hike on the Frank Slide Trail |
| 8:30-9:15 p.m. | Evening Activity – Train Game or Frank Slide Pictionary |
| 9:15-9:30 p.m. | Set up sleeping areas and get ready for bed |
| 9:30-9:45 p.m. | Snack in the Recessed Area |
| 9:45-11:30 p.m. | Movie: Please bring an appropriately rated movie of your choice (DVD or VHS format) |
| 11:30 p.m. | Lights Out! |

DAY TWO:

| | |
|-----------------------|---|
| 7:00 a.m. | Rise and Shine! |
| 7:30-8:00 a.m. | Clean up sleeping areas Load gear into vehicles, and return vehicles to parking lot before breakfast |
| 8:00-8:45 a.m. | Breakfast in the Recessed Area |
| 9:00-10:30 a.m. | Education program of your choice |
| 10:30 a.m.-12:00 p.m. | Second education program of your choice |
| 12:00-12:30 p.m. | Lunch at Frank Slide |
| 12:30 p.m. | On the road or visit another site |

REGISTRATION

All groups **must** complete the standard registration form on page 3 of this package. Lunch forms and waivers are included on pages 8 and 9, and **every** participant must complete both forms. Please photocopy one form for each participant. The forms must be completed and signed. Indicate "Student/Youth," "Adult/Chaperone" or "Bus Driver" on each lunch form. Adults may order foot long subs, as opposed to 6", but they will be charged an additional \$3.00 per sub.

What to Send:

Pages 2-3 - Signed Confirmation of Booking forms
Page 8 - Subway order forms (1 per person attending)
Page 9 - Waiver forms (1 per person attending)
\$100.00 deposit

Upon our receipt of your booking information we will confirm your booked Sleepover date and itinerary.

Mail, fax or email your information to:

Mail: Frank Slide Interpretive Centre
Box 959, Blairmore
Crowsnest Pass, AB T0K 0E0

Fax: 403-0562-8635

Email: info@frankslide.com

CANCELLATIONS, CHANGE OF DATE AND REFUNDS

The option to change the date of your program is available if the request is made more than one (1) week before the existing confirmed date or the proposed new date, whichever comes first. We will make every effort to accommodate your request.

Group cancellations received by telephone must also be confirmed in writing, either by fax or by mail, one (1) week or more prior to the confirmed date of the Sleepover. These groups will receive a refund of the total amount paid minus a \$25.00 administrative processing fee. In the event the Frank Slide Interpretive Centre has received no monies, an administrative processing fee of \$25.00 may be charged to the group.

Groups arriving with fewer participants than booked may be charged for the missing participants' third party costs (ie. meals) and other fixed costs.

The Manager and/or the Interpretation-Education Officer will make all decisions regarding refunds. The Frank Slide Interpretive Centre, through the Sleepover Coordinator, reserves the right to cancel a booked or confirmed program. If the Centre deems it necessary to cancel a booked or confirmed Sleepover Program, the group will be given the option of an alternate date or a full refund of monies paid.

PROGRAM POLICIES AND PROCEDURES

Frank Slide Interpretive Centre Policies:

- Smoking is permitted outside the Frank Slide Interpretive Centre only. Please put cigarette butts in the BUTT STOP container outside the main entry doors.
- All participants are responsible for keeping the Centre neat and clean.
- Food and beverages are permitted in the main foyer only.
- Children are not allowed outside the Centre without adult supervision.
- Children are not allowed outside the Centre after "lights out".

Chaperones:

Student supervision and discipline is the responsibility of the group leader. The Frank Slide Interpretive Centre requires a minimum on one (1) adult chaperone for every eight (8) children. Teachers and supervisors must remain with their groups at all times. Please be sure parent supervisors are aware of their responsibilities as chaperones.

- The role of every adult chaperone is to assist with childcare, meal delivery and clean up (if necessary) and to communicate individual and group needs/problems to the sleepover staff
- Chaperones are in a supervisory role while at the Centre and other locations included in the scheduled itinerary. Frank Slide Centre staff are not responsible for the basic disciplinary needs of your group. Any damage caused to the Centre or surrounding area will be charged to the responsible group.
- Adult chaperones are responsible for ensuring that all areas of the Centre used by the group are clean and neat upon the group's departure.
- Unacceptable behaviour or failure to comply with the Centre's guidelines and rules may result in the group being asked to leave. No refund will be made to the group in this case.
- One chaperone with the group is to be designated as the First Aid Person for the group. He or she will be responsible for decisions regarding sick and/or injured participants. Any cost related to a sick and/or injured participant is the responsibility of the participant's parent or guardian and/or the group's leader.

Arrival and Departure

- Planned arrival time for Sleepovers is 5:00 p.m. We try to maintain a flexible schedule and atmosphere, but **arriving late will likely result in us having to alter your scheduled activities**. Please contact the Frank Slide Centre as soon as possible if you find your group is going to be delayed.
- If your group plans to be in the area of the Frank Slide Centre earlier in the day, there are sights and activities in our community you may wish to enjoy before coming to the Centre to begin your program. The Frank Slide Centre staff will be happy to talk with you about available options.
- Departure time is usually at 12:30 p.m. on Day 2. We ask that chaperones make certain the bathrooms and sleeping areas are neat and clean and that all personal and sleeping gear is packed and stored in your vehicle(s) before breakfast each day.

Lunch can be eaten at the Centre (inside), at the Centre's picnic area, at a nearby picnic area, at Leitch Collieries Provincial Historic Site or at Lundbreck Falls.

MEALS

Supper: The evening meal is catered by a local restaurant with the following choices:

Lasagna, with garlic toast, vegetables, salad, rolls and dessert

Fried chicken with french fries, vegetables, salad, rolls and dessert

Lunch: 6" Subway sandwich and dessert

(12" sandwiches are available for chaperones at \$3.00 extra per sub)

Evening Snack: Fresh fruit or vegetables

Breakfast: Cold cereals, milk, fruit juice, toast with jam and fruit cups

Coffee and tea are provided for adults at all meals

We request that no food be brought to the Centre except in instances of dietary needs that cannot be handled by the Centre. Please notify the Sleepover Coordinator if special foods are required.

WHAT TO BRING

A happy smile and a good attitude!

- Dress casually and comfortably
- Nighttime wear: pajamas, jogging pants, boxers, T-shirts, etc.
(Suitable for co-ed camping)
- A foam pad or air mattress (if desired), sleeping bag and pillow
- Non-slip slippers or slipper socks
- Indoor footwear (in times of snow or rain)
- A small flashlight
- Water bottle
- Facecloth and towel, toothbrush and toothpaste
- Participants may wish to bring additional spending money to shop in the Frank Slide Centre Gift Shop. Shopping will be allowed at the time stated on your itinerary.
- Bring your best manners. Be respectful of places and beings (human and other).

Please do not bring:

- Electrical appliances such as hair dryers, shavers, curling irons, radios
- Foul or disrespectful language or behaviour

PLEASE PHOTOCOPY THIS FORM: ONE ORDER SLIP PER PARTICIPANT (INCLUDING CHAPERONES AND DRIVER)

Group: _____

Name: _____ Student Chaperone Driver (please check one)

Subway Bag Lunch (Subs are 6". 12" subs are available for adults, with an additional \$3.00 cost)

Size: 6" Sub 12" Sub (\$3.00 additional cost)

Type of Sub: Cold Cut Combo Ham Pizza Sub Vegetarian

Please circle the items below that you would like to have on your sub:

cheese lettuce tomato pickles onions green peppers banana peppers olives mustard mayo salt & pepper

Dessert: Please choose: 2 Cookies or 1 Strudel

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FRANK SLIDE INTERPRETIVE CENTRE
Waiver of Liability for Sleepover Program

I, _____, wish to participate in the Sleepover Program at the
Frank Slide Interpretive Centre on _____ day of _____, 20____.

I agree to follow the guidelines, responsibilities and regulations which are to be outlined by
the Sleepover Coordinator/Interpretive Guide upon arrival at the Frank Slide Interpretive Centre.

In consideration of acceptance of my participation in the Sleepover Program and the provision of
benefits of the Sleepover by the Minister of Culture and Community Spirit (the "Minister"), I hereby
waive any right of recourse I may now have or acquire in the future against Her Majesty the Queen
in Right in Alberta as represented by the Minister, his employees and agents in the event of my
sustaining bodily injury or property damage **arising as a result of participants' and supervisors'**
occupancy or use, except where such injury or damage is due to the negligence of the Minister,
his employees or agents. I further agree that my participation is voluntary and for my own benefit.
This waiver shall be binding upon my executors and heirs.

Signature of Applicant

Signature of Parent or Guardian

(where applicant is under 18 years of age)

Date: _____

Date: _____

Address of Applicant

Address of Parent or Guardian

(if different from Applicant)

Phone Number of Applicant

Phone Number of Parent or Guardian

(if different from Applicant)
